



223207 Abt Road, Ringle, WI 54471
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Town Website: <https://townofringlewi.com/>

Driveway/Culvert Permit Application (PLEASE COMPLETE PAGE 1 ONLY)

Property Owner(s): _____

Mailing Address: _____

Phone: _____ E-Mail: _____

Contractor (if other than owner): _____

Mailing Address: _____

Phone: _____ E-Mail: _____

Site/Project Specifics:

Type of Installation: Permanent _____ Temporary _____

Site Address: _____

Tax Parcel No.(s): _____

Lot No.: _____ Subdivision Name/CSM No.: _____

Culvert?: Yes _____ No _____ If yes, desired culvert length: _____

Culvert location staked or marked on-site?: Yes _____ No _____ **PROVIDE MAP SHOWING LOCATION**

PLEASE SEE PAGE 2 FOR CULVERT ELEVATIONS/BENCHMARKS, AND CONDITIONS OF PERMIT

Signature and Certification:

I understand and agree that the submission of this application to the Town of Ringle shall not in any way be construed as implying consent and/or permission for any work to be performed in road right-of-way and, if the permit is approved, it shall be issued in the name of the CURRENT PROPERTY OWNER ONLY.

I will comply with the terms and conditions of any permit that may be issued by the Town of Ringle.

**PROPERTY OWNER OR CONTRACTOR MUST CALL 24 HOURS IN ADVANCE FOR INSPECTION
BEFORE INSTALLATION OF CULVERT AND PLACEMENT OF DRIVEWAY PAVEMENT**

Owner (or owner's agent) Signature: _____

Print/Type Full Name: _____ Date: _____

THIS PAGE IS FOR TOWN USE ONLY

TOWN STAFF REVIEW/COMMENTS

CULVERT GRADES MAY BE SET BY CONTRACTOR TO PROVIDE POSITIVE DRAINAGE?: YES _____ NO _____ (SEE BELOW)	
BENCHMARK ELEVATION:	BENCHMARK DESCRIPTION:
N/W CULVERT INVERT ELEVATION _____	S/E CULVERT INVERT ELEVATION _____
THE INVERT IS THE BOTTOM INSIDE OF THE PIPE	
GRADE STAKES: N/W STAKE EL. = _____ S/E STAKE EL. = _____ CUT _____ FEET INTO N/W INVERT CUT _____ FEET INTO N/W INVERT NOTE: FLARED END SECTIONS ARE REQUIRED FOR PERMANENT INSTALLATIONS	
ACCESS LOCATION:	
CULVERT LENGTH/ACCESS WIDTH (FEET):	CULVERT DIAMETER (INCHES):
PERMANENT ACCESS <input type="checkbox"/>	TEMPORARY PERMIT SHALL EXPIRE ON: _____
SPECIAL CONDITIONS (IF ANY):	

Fee: _____ Acct No: _____ Receipt: _____ Date: _____
Date Rec'vd Complete: _____ By: _____ Application/Permit No.: _____
This permit is issued subject to the terms and conditions of the Town of Ringle including, but not limited to, Section 5.04 of the Town of Ringle Zoning Ordinance.
ISSUED: _____ DATE: _____ Signature of authorized permitting authority representative <u>PRIOR TO</u> installation
APPROVED: _____ DATE: _____ Signature of authorized permitting authority representative <u>AFTER</u> installation

GENERAL DRIVEWAY REQUIREMENTS INCLUDE:

The Town of Ringle requires that vehicle access to all parcels of land within the Town be over a culvert and driveway unless deemed unnecessary by the Town. A permit is required for the construction, repair or reconstruction of any driveway or installation of any culvert within a Town road right-of-way. Application for a permit shall be made at least 3 business days in advance of the intended installation.

All culverts shall be double-walled corrugated polyethylene construction complete with end walls as specified by the Town Board. All culverts shall be 12 inches in diameter or larger as specified by the Town Board and shall be of the following minimum length unless directed by the Town Board:

- Agricultural/Commercial/Industrial: 30 feet
- Residential: 24 feet

DRIVEWAY REQUIREMENTS PER ZONING ORDINANCE INCLUDE:

1. For all uses, except Agricultural Uses, no more than 2 driveways per lot shall be permitted.
2. For all Residential Uses, access driveways shall be at least 15 feet wide and not more than 24 feet wide.
3. Access driveways for all other uses, except Agricultural Uses, shall be at least 20 feet wide and not more than 35 feet wide. Such drives may be reduced to 10 feet wide if they are enter-only or exit-only drives.
4. Except as provided in 5 below, all access driveways shall be placed such that the driveway edge nearest to a neighbor's lot line is at least 5 feet from the neighbor's lot line, unless driveways are shared by adjoining property owners.
5. No access driveway, except in residential districts, shall be closer than 25 feet to a residential district lot line or a street right-of-way opposite a residential district.
6. All primary access driveways serving R-1, R-2, CMU, GC, & IC/LI lots shall be either concrete or asphalt, except only asphalt shall be allowed within the road right-of-way.
7. Access drives shall be located opposite median crossovers, where present.
8. At road intersections, the midpoint of access driveways shall be located at least 100 feet from the point of intersection of the road edges. For lots existing prior to the effective date of this Ordinance which cannot meet this provision, one access driveway shall be permitted.